



Department of Housing and Community Development

NOTIFICATION OF VACANCY

April 14, 2017

STATE BUILDING CODES DIRECTOR
(Architecture/Engineering Manager II)

POSITION #00247

LOCATION:

DHCD
600 E MAIN ST. STE 300
RICHMOND, VA 23219

HIRING RANGE:

Negotiable to \$95,000 Annually

DUTIES AND RESPONSIBILITIES:

The Architecture/Engineering Manager II/State Building Codes Director, located in the Division of Building and Fire Regulation, position #00247, is a key position in the department, providing leadership, management, supervision and technical assistance regarding building codes, industrialized/modular building and manufactured housing issues. The position is responsible for conducting research and offering testimony on legislation, regulations, and technical codes and standards before the General Assembly, commissions and stakeholder groups; and managing the implementation of specialized training for code officials and installers/retailers of manufactured homes and modular housing. This position also participates in the ICC national code development process, obtaining approvals for state technical amendments and reasonable and cost-effective measures and technologies, and supervises the critical monitoring of third party compliance agencies. This position is responsible for conducting plant and field inspections and recommending policy and regulatory changes, and promotes uniformity of code administration and its statewide application.

QUALIFICATIONS GUIDE:

Comprehensive knowledge and demonstrated ability in building, accessibility, energy, fire model codes and standards, federal laws and regulations for a statewide program providing life, safety and property protection. Extensive knowledge of public sector budget and fiscal management, procurement policies and procedures. Extensive knowledge and experience managing diverse and complex programs. Expert skills in precision writing, oral communications and making formal complex, technical presentations to organizations and professional groups, building and gaining consensus among teams and diverse groups and handling sensitive issues. Ability to oversee the development, operation and maintenance of training programs, fee collection and inspection, investigation and fact-finding and automated systems; to conduct research, develop quality measurements for operational programs, perform analysis and produce technical and administrative reports, strategic plans and legislative/code change proposals. Degree in architecture, fire protection engineering, related engineering, construction management, or business. Supervisory/managerial experience required. Prefer progressively responsible experience in administration and management of code enforcement and/or fire prevention/protection related programs. Experience at the local, state or national levels, including modular buildings, manufactured housing, fire services and training and certification programs. Prefer experience with successful organizational change implementation. Certified Building Official (CBO), certifications in building and fire protection inspections and plan review preferred. A Statement of Economic Interest and criminal record check must be completed. Travel and valid driver license required.

TO BE CONSIDERED FOR THIS POSITION, YOU MUST COMPLETE A STATE APPLICATION THROUGH THE ON LINE EMPLOYMENT SYSTEM <https://jobs.agencies.virginia.gov>

For additional information please contact our Human Resource Office, at (804) 371-7000

An Equal Opportunity Employer

Women, Minorities, Veterans and people with disabilities, AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply. Requests for reasonable accommodations will be provided to applicants in order to provide access to the application and/or interview process
